



RECRUITMENT · ASSESSMENT · TRAINING

Candidates

Management/Administration – Applicant #1

- **Management Trainer Certificate**
- **Intermediate Management Development Certificate**
- Human Resource management experience: i.e., recruiting, training, motivating, and supervising
- Financial administration, i.e., analyzing sales data, budgets, auditing, and troubleshooting
- Visionary (long/short goals)
- Computer skills: Microsoft Word, Excel, Outlook, Access, Lotus 1-2-3, ACT database software and First Choice
- Seeking permanent, full-time

Contact Cindy Hardy

204-726-0833

Human Resources/Recruitment Specialist – Applicant #2

- **Bachelor of Human Resources and Labour Relations**
- **Bachelor of Science**
- Membership with the Association of Human Resource Professionals
- Experienced in program budget management and grant applications
- Computer skills: SAP Database, Hire Desk Applicant Tracking System, Lotus Notes, Outlook, Microsoft Office
- Seeking permanent, full-time

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Field Service, Instrumentation & Control Technician – Applicant #3

- **Bachelor's Degree in Electronics** (Computer Control Engineering) (World Education Services Certified Ontario Equivalency of Bachelor degree in Electrical Engineering)
- Canada inter-provincial licensed Industrial Electrician 442A (Red Seal)
- Canada inter-provincial licensed Instrumentation & Control Technician 447A (Red Seal)
- Over **10 years** experience in electrical system design, installation, testing and maintenance
- Extensive trouble shooting experience
- Seeking permanent, full-time

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Industrial Instrumentation Mechanic – Applicant #4

- **Bachelor of Science** In Electrical and Electronic Engineering
- Instrumentation and Control Technician License 447a (Red Seal)

- Industrial Electrician License 442a (Red Seal)
- Province of Ontario Class "G" License
- CCNA (Cisco Certified Network Associate)
- Over **10 years** experience in multinational Chemical industries
- Experienced with maintenance, trouble shooting, calibration and installation of instrumentation and monitoring equipment, troubleshooting and programming of PLCs, VFDs, and HMIs
- Seeking permanent, full-time

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Technical Engineer/Electrician Apprentice - Applicant #5

- **Wireless Telecommunication Engineer Technologist Diploma**
- Proven Project Management Skills
- Excellent Trouble Shooting Skills
- Electrician Apprentice – 1st year
- Seeking permanent, full-time

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Counselor/Director/Coordinator/HR/Office Admin – Applicant #6

- 3 Years experience in Resident Counselling
- 10 Years experience in Crisis Intervention Counseling
- Legal Secretary
- **20+ years** experience in Office Administration
- Seeking permanent, full-time

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Customer Service Representative/Sales – Applicant #7

- **25 years** experience in sales
- Number one in sales for 25 years
- Extensive knowledge of all types of businesses, industries and organizations in Brandon, Portage, and surrounding areas
- Looking for career change
- Seeking permanent, full-time

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204-726-0833

HR/Management – Applicant #8

- **Certified Professional Purchaser Designation**
- **Professional Logistician Designation**
- Excellent leadership strengths and motivational skills
- Human Resource Management
- Transportation of Dangerous Goods Certification
- Excellent customer services skills
- Seeking permanent, full-time

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HR/Recruitment Specialist – Applicant #9

- **Employment and Reintegration Officer Certification**
- **International Transport Planner Certification**
- Human Resource experience: Guidance and Advising, Planning, placement and administration of employees
- Accounting experience: Payroll, Bookkeeping, Project Administration, Tax Calculations

- Sales & Administration: Colds sales techniques, Maintaining customer relations, Decision making
- Computer skills: Microsoft Word, Excel, Outlook, PowerPoint, Navision, Exact and Ayton
- Trilingual: Dutch, English and German
- Seeking permanent, full-time

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Social Worker/Senior Care Worker/Disability Support Worker – Applicant #9

- **Bachelor of Arts in Social Work**
- **20 years** experience
- Higher Education in Social Care Diploma
- Managing Care Diploma
- Higher Education in Social Care Certificate
- NVQ Residential Management in Care – Level 4 – City and Guilds
- CACDP British Sign Language
- CACDP Communication and Guiding skills for Deaf/Blind Certificate
- Seeking permanent, full-time

Contact Cindy Hardy

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